



FAQS for EVOLVE

1) What is EVOLVE?

EVOLVE is a work placement and development programme designed to move people with a barrier closer to work. This could be someone with a disability who has aspirations to work, but has had no experience of working and could do with brushing up their skills such as team working, timekeeping and attendance, or it could be someone who is long term unemployed and incredibly anxious, so needs to improve their confidence and get used to the work environment and how to take on instructions etc.

2) Where does EVOLVE take place?

The work placement part of EVOLVE takes place at Norfolk Industries for Disabled People, 95 Oak Street, Norwich NR3 3BP and involves lightweight packaging type work which can be broken down into small tasks.

The training on offer could take place at Norfolk Industries, or in other sites across the County of Norfolk. We would always try to find somewhere close to your home if possible and would provide assistance with transport if needed and support for anxious individuals.

3) How much does EVOLVE cost?

EVOLVE is free to people who are eligible – see question 6.

4) When does EVOLVE start?

From 1st July 2018.

5) How long does the programme run for?

EVOLVE is designed to run for 8 to 12 weeks depending upon the individual's abilities, but could be extended slightly for individuals who may need more time to meet outcomes.

95 Oak Street Norwich NR3 3BP
Tel: 01603 667957
email: sales@norfolkindustries.co.uk
Company registration no 8530621



6) How do I get onto EVOLVE?

There is eligibility criteria for the programme due to ESF funding rules. As such, individuals must live in a 'rural' area, so not in the city centre of Norwich or the town centre of Great Yarmouth. For eligible areas click this link <https://www.liftprogramme.co.uk/funding/eligibility-and-map/> and scroll down to the map of Norfolk at the bottom of the page. You can then zoom in to street level and see if your home address is in the eligible coloured areas. All of the light greys are ineligible and cannot apply.

If eligible individuals need to have a barrier to work such as disability, anxiety, long term unemployed, mothers trying to get back to work once the children have gone to school or child care, etc.

7) What do I do if I am interested and eligible (see question 3)?

If you have checked that you are eligible, you could make contact with us at Norfolk Industries in the following ways –

By telephone – 01603 667957

By email – EVOLVE@norfolkindustries.co.uk

Through the website – www.norfolkindustries.co.uk

8) Is there more information to look at?

On our website there is a whole page of information with links to various documents such as a leaflet, a poster and a brochure which you can download or print off. www.norfolkindustries.co.uk/EVOLVE

9) What would I be required to do on EVOLVE?

A work placement for 8 to 16 hours per week in Norwich (which would be agreed at the beginning of the programme taking travel into consideration), commit to some training opportunities but not everything if you are not able to and most importantly try your hardest at everything you do! We want the programme to work for you and move you closer to employment but we can't do that for you, you would have to do it yourself with our support.

10) If I'm still interested what's next?

If you have checked that you are eligible or you can ask us to help with this, and we can check your eligibility. After this, we would suggest a visit. You can have a look at the factory and the work involved, we would go through the training opportunities with you and what you may be interested in.

11) How do I apply for EVOLVE?

As this programme is EFS funded, there is an application process involved. We can send you the application form and we would also like to know what you hope to get from the programme, your objectives. We can help with this application process if you need support.

12) Do I automatically get a place if I apply?

No, we would assess your application and your reasons for wanting to take part in the programme and then offer you a place if we feel that it is suitable for you and will help you.

13) Is EVOLVE approved by JobCentre Plus?

EVOLVE has been approved by JobCentre Plus and is considered to be a job searching activity. The work placement part of the programme is also approved a voluntary work. As such, whilst on EVOLVE your benefits would not be put at risk.

14) Exactly what training is available on EVOLVE?

Here is the list of training available which you can choose from –

- TITAN travel training
- Manual Handling training
- Fire Marshal training
- Health and Safety awareness
- CV Building
- Interview skills training

- Gateway Assured training for Life Skills
- Gateway Assured training for Employability Skills

Remember you can pick from this list, but do not have to do all of this in the 8 to 12 weeks of the programme. You must however, pick at least 2 of the training courses and 1 of the Gateway Assured courses.